



# **FORWARD PLAN**

**22 January 2018 - 27 May 2018**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 22/01/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Results of the 2017/18 Tenant Satisfaction Survey

**Description:** Purpose of Report: To inform the Executive Member of the results of the 2017/18 Tenant Satisfaction Survey, including comparison to the 2016/17 survey results and Housemark national benchmarking where relevant.

The Executive Member is asked to: Note the results of the annual Tenant Satisfaction Survey.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Ian Cunningham

ian.cunningham@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Presentation to Tenant Scrutiny Panel

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Securing a Sustainable Future for Haxby Hall Older Person's Home

**Description:** Purpose of Report: To provide information on the consultation undertaken with care providers, residents, relatives and staff on the option to transfer Haxby Hall older persons' home into the ownership and management of a partner organisation and, following transfer, for improved accommodation to be developed on the site.

Executive will be asked to: Decide if the Council should procure a partner to take on this opportunity.

This item has been deferred to allow time to receive feedback from property and planning colleagues on suggestions raised during the consultation process which has recently been undertaken.

**Wards Affected:** All Wards

**Report Writer:** Roy Wallington **Deadline for Report:** 15/01/18

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

### Making Representations:

**Process:** Residents their relatives/carer and staff at the home will have been fully consulted in accordance with the Moving Homes Safely protocol and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Residents their relatives/carer and staff and potential providers of services.



**Consultees:**

**Background Documents:** 19th July 2015, Executive agreement to proceed with the Older Persons' Accommodation Programme  
14th July 2016, Executive agreement to seek to purchase land adjacent to Haxby Hall and authorising the examination of options for the long term future of the care home.  
7th December 2016, Executive examined options and agreed to pursue the seeking of a partner to take over the ownership and management of Haxby Hall and requested that this option if the subject of consultation with residents, relatives, interested parties and staff  
Securing a sustainable future for Haxby Hall Older Person's Home

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/17  
12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Future Operation of Rowntree Park Lodge and Park

**Description:** Purpose of report: To consider future uses of Rowntree Park lodge and how these uses relate to the park.

Executive will be asked to: Consider a range of options for officers to work up into detailed proposals.

This item has been deferred from 7 December 2017 to the Executive meeting on 25 January 2018 as further work is required on the Business Case and further consultation with stakeholders before the report can be presented to Executive for consideration.

**Wards Affected:** Fishergate Ward; Guildhall Ward; Micklegate Ward

**Report Writer:** Dave Meigh                      **Deadline for Report:** 11/01/18  
**Lead Member:** Executive Member for Culture, Leisure & Tourism  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Nick Collins, Commercial Property Manager, Dave Meigh  
  
nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:** It is significant in terms of monitoring required                      its effect on communities

**Making Representations:** Please contact the report authors for further details.

**Process:** To include the Friends of Rowntree Park, Explore (York Libraries and Achieves), and Micklegate Ward Councillors

**Consultees:**

**Background Documents:** Future operation of Rowntree Park Lodge and Park

### Call-In

If this item is called-in, it will be considered by the                      12/02/18  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Re-procurement of Managed Stores service for Building Services & Highways

**Description:** Purpose of Report: To seek approval to proceed with the re-procurement of the Managed Stores service for Building Services and Highway departments on basis of 6 year contract with provision for two 24 month extensions to max 10 years.

Members are asked to approve recommendation to proceed as per above.

**Wards Affected:** All Wards

**Report Writer:** Mike Gilsenan **Deadline for Report:** 15/01/18

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Mike Gilsenan, Head of Building Services

mike.gilsenan@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Via Project Board involving representatives from Building Services, Highways, Procurement, legal, and University of York

**Consultees:**

**Background Documents:** Re-procurement of Managed Stores service for Building Services & Highways

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18  
12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Developing a pathway for Mental Health housing and support in York, with fit for purpose accommodation.

**Description:** Purpose of Report: To advise Members of a significant multi-agency project that is gearing up to improve the range of Mental Health housing and support available in the city, a priority area highlighted within both the Health & Wellbeing and Mental Health strategies.

A workshop was held in Sept 2017 attended by over 70 delegates from health, social care, community safety, and the voluntary and community sector and the feedback received has helped focus the project team's next steps.

The report will provide the background and case for change, and will outline three key areas for development where further work needs to be done. It will forewarn that some whole system investment, is likely to be required or, at the very least, a redistribution of resources across the 'whole system', to deliver the required pathway and will recommend that the Executive accept a further, more detailed report in early summer 2018.

Please note – this will be a joint report, owned by City of York Council, Tees, Esk & Wear Valley NHS Foundation Trust, and the Vale of York Clinical Commissioning Group. The same report (or a very similar version) will also be taken to the Health & Wellbeing Board on 24 Jan 2018, and the Mental Health Partnership (date tbc).

Members are asked to note the background and case for change for this project, and to agree to receive a further report in the early summer which will include a detailed, costed options appraisal of the main areas for development to emerge from the multi-agency workshop event held on 29 September 2017.

Reason for withdrawal: To allow for further discussion between all organisations and stakeholders. A report will now follow in early summer 2018.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain, Tom Brittain      **Deadline for Report:** 15/01/18

**Lead Member:** Councillor Sam Lisle, Councillor Carol Runciman  
**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Chris Weeks  
c.weeks@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Project Group overseeing the work with senior management representatives from City of York Council, Tees, Esk & Wear Valley NHS Foundation Trust, the Vale of York Clinical Commissioning Group, and York Housing Association. A Mental Health Housing & Support workshop event was held at the Priory Street Centre on 29 Sep 2017 and was attended by over 70 delegates from health, social care, community safety, and the voluntary and community sector and the feedback received has helped focus the project team's next steps. 23 of the delegates that attended the workshop – from a range of organisations - have volunteered to be part of a wider working group that will help shape, and input to, the detailed work required to move this agenda forward. Work is also underway to ensure that service users and carers are involved and, able to influence, the work moving forward.

**Consultees:**

**Background Documents:** Developing a pathway for Mental Health housing and support in York, with fit for purpose accommodation.

**Call-In**

If this item is called-in, it will be considered by the      02/01/18  
Corporate and Scrutiny Management Committee on:      12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Impact of Arts & Culture on the Economy Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the Impact of Arts & Culture on the Economy Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr      **Deadline for Report:** 15/01/18

**Lead Member:** Councillor Ian Cuthbertson, Councillor Keith Orrell

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

### Process:

### Consultees:

**Background Documents:** Impact of Arts & Culture on the Economy Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the      18/12/17  
Corporate and Scrutiny Management Committee on:      12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Report on full Council motion on homelessness

**Description:** Purpose of Report: Homelessness in York

(proposed by Cllr Craghill, seconded by Cllr Kramm)

“Council is appalled by the growing homeless crisis nationally and here in York and notes with regret the following:

- The recent sudden death on the streets of York of one of our long term rough sleepers;
- A report published in August this year by ‘Crisis’, the national charity for homeless people, which shows that almost a quarter of a million people are experiencing the worst forms of homelessness across Britain, with rough sleeping set to rise by 76% in the next 10 years unless policies are changed;
- The fact that the official number of street homeless in York rose from 2 in Nov. 2011 to 18 in 2015 and has stayed at that level for the last two years;
- The lack of sufficient temporary accommodation in York and the lack of sufficient affordable one bedroom homes for people to move into.

Council acknowledges the achievement of the Council’s Housing Options team in being awarded a ‘Gold Award’ for their work and the large number of people inside and outside the Council in the voluntary and community sector striving to support people who are homeless.

However, Council is concerned that clearly something isn’t working and more needs to be done. Council therefore resolves to call for an urgent report to Executive to consider options on the following:

- Immediate measures to provide additional temporary accommodation and avoid if at all possible any further deaths on our streets this winter;
- Any further measures that can be actioned in a short/medium timescale to prevent this crisis from spiralling out of control in York. These might include an extension of the Housing First model; the provision of daytime facilities in the city centre to improve the health of people who find themselves on the streets;



and the options for closer working with partners across the region to improve outcomes for homeless people.

- Plans for engagement with people living on the streets, in temporary accommodation and other homeless people to learn from their views and ideas.”

Members are asked to consider the current position, what the service is now and look at what further options there are to tackle the issue of rough sleeping

**Wards Affected:** All Wards

**Report Writer:** Becky Ward                      **Deadline for Report:** 15/01/18

**Lead Member:** Councillor Sam Lisle

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### **Implications**

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** None

**Consultees:**

**Background Documents:** Report on full council motion on homelessness

### **Call-In**

If this item is called-in, it will be considered by the                      02/01/18  
Corporate and Scrutiny Management Committee on:                      12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Developing a Centre of Excellence for Disabled Children and their families in York

**Description:** Purpose of Report: Formal feasibility and development work around Building a Centre of Excellence for Disabled Children and their families started in May 2017 following agreement from Council Management Team.

The report will provide Members with an overview of the feasibility and development work that has taken place in conjunction with key stakeholders. This will include; the financial business case, staff development plans, building design proposals and site options.

The report will seek agreement for the business case, recommend to council that funds be allocated for capital investment and seek agreement on preferred site option.

**Wards Affected:** All Wards

**Report Writer:** Eoin Rush  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Director of Children, Education and Communities  
**Contact Details:** Eoin Rush, Assistant Director Children's Specialist Services, William Shaw, Principal Officer - Project Implementation

**Deadline for Report:** 15/01/18

eoin.rush@york.gov.uk, william.shaw@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Developing a Centre of Excellence for Disabled Children and their families in York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17  
12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** A Clean Air Zone for York including Anti Idling Enforcement

**Description:** Purpose of Report: To seek the Executive's approval for a bus-based Clean Air Zone (CAZ) and anti-idling measures including enforcement to improve air quality in York.

The report will ask Members to:

- approve options for a bus-based CAZ for York's inner ring road and city centre which will introduce emission standards and a timetable to upgrade York's bus fleet.
- further increase awareness of the impact of idling vehicles upon health and include options for enforcement

**Wards Affected:** All Wards

**Report Writer:** Andrew Bradley      **Deadline for Report:** 11/01/18  
**Lead Member:** Executive Member for Environment (Interim Deputy Leader)

**Lead Director:** Director of Economy and Place

**Contact Details:** Mike Southcombe, Andrew Bradley, Principal Transport Planner, City Strategy

mike.southcombe@york.gov.uk, andrew.bradley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:** It is significant in terms of monitoring required      its effect on communities

**Making Representations:** Please contact the report author.

**Process:** The meeting will determine a preferred option for the design of a Clean Air Zone. Bus operators and other local bus contracting bodies will be consulted on this option following the decision and before the Executive grants approval for the introduction of a Clean Air Zone and associated anti idling measures.

### Consultees:

**Background Documents:** A Clean Air Zone for York including Anti Idling Enforcement

### Call-In

If this item is called-in, it will be considered by the      18/12/17  
Corporate and Scrutiny Management Committee on:      12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** City of York Local Plan

**Description:** Purpose of Report: To describe and detail the historical and public policy context associated with the development of the City of York Local Plan; to report the responses received to the Pre Publication Draft Local Plan consultation held in Autumn; and to seek Members approval for the next stage of plan development.

The report will ask Members to consider recommendations arising from the Pre Publication Draft Local Plan consultation and instruct officers to advance the Local Plan on the basis of those approved.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger  
**Lead Member:** Executive Leader (incorporating Finance & Performance), Executive Member for Environment (Interim Deputy Leader)  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Alison Cooke, Martin Grainger, Head of Strategic Planning

Alison.Cooke2@york.gov.uk, martin.grainger@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact the report author for further details.

**Process:** The Local Plan has been subject to substantial city-wide consultation. This will include further consultation early in 2018. All consultation undertaken is in conformity with the Council's adopted Statement of Community Involvement.

The report will involve consultation with relevant legal and finance officers.

### Consultees:

**Background Documents:** City of York Local Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17  
12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/01/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** WW1 Commemorations 2018 Scrutiny Review

**Description:** Purpose of Report: This Scrutiny Review final report presents proposals for CYC's contribution to the City's WW1 Commemorations in 2018.

The Executive is asked to provide funding to support the development and promotion of a programme of events leading up to Remembrance Sunday in November 2018.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr **Deadline for Report:** 15/01/18

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Contact report author for information

**Process:** Consultation has taken place with a range of partner organisations and all Councillors etc., and the views of residents have been sought.

### Consultees:

**Background Documents:** WW1 Commemorations 2018 Scrutiny Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18  
12/02/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2019/20 School Year

**Description:** Purpose of Report: To seek the Executive's approval for the City of York Council co-ordinated schemes and admission policies for the 2019/20 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2019. The report follows a period of consultation from October 2017 to December 2017.

The report will ask the Executive to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2019.

This item was scheduled for decision by the Executive Member for Education, Children and Young People at his decision session on 16 January. At that meeting he decided to refer consideration of this item to Executive, to take place at its meeting on 8 February 2018.

The reason for this is to ensure a decision is made in February, in order to account for the fact that minor changes to the admission arrangements had been made in recent years and that, therefore he felt it was important that the Executive were made aware of the current policies and the changes proposed for the next admissions round.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Education, Children and Young People

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Tom Chamberlain, Office Manager, Education Access and Community Transport Team  
tom.chamberlain@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Between 16/10/17 and 01/12/17. The statutory requirement is for a six week consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

05/03/18



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q3 Finance and Performance Monitor

**Description:** Purpose of Report: To provide an overview of the council's overall finance and performance position at the end of Q3.

Members are asked to note and approve.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 05/02/18  
Debbie Mitchell

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q3 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the 02/01/18  
Corporate and Scrutiny Management Committee on: 05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q3 Capital Programme Monitor

**Description:** Purpose of Report: To provide an overview of the council's overall capital programme position at the end of Q3.

Members are asked to note and approve.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain, **Deadline for Report:** 05/03/18  
Debbie Mitchell

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q3 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the **02/01/18**  
Corporate and Scrutiny Management Committee on: **05/03/18**

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Financial Strategy

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members are asked to recommend the proposals to full Council.

**Wards Affected:** All Wards

**Report Writer:** Sarah Kirby

**Deadline for Report:** 29/01/18

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Sarah Kirby

sarah.kirby@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18  
05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Strategy 2018/19 to 2022/23

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members are asked to recommend the proposals to full Council.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 29/01/18

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the  
award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Strategy 2018/19 to 2022/23

**Call-In**

If this item is called-in, it will be considered by the 14/05/18  
Corporate and Scrutiny Management Committee on: 05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement and Prudential Indicators

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue position policy statement and prudential indicators.

Members are asked to recommend the strategy to full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 05/02/18  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Director of Customer and Corporate Services  
**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement and Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the      02/01/18  
Corporate and Scrutiny Management Committee on:      05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** City Transport Access Measures

**Description:** Purpose of Report: Following police advice and security risk assessments for York, and in line with other moves seen across other towns and cities in the UK, this report is to seek approval to start a review of city access points to restrict vehicle access during foot street hours.

This report will also request permission to access the Reinvalidate York fund and approval to delegate detailed decision making the Corporate Director of Economy and Place.

The Executive is asked to agree:

- a review of security measures across the city, including the city centre and York racecourse to restrict vehicle access and a programme of works to take this forward.
- the recommended options and work for York Racecourse and allows the Racecourse to go ahead with agreed measures in partnership with Council officers.
- the use of the Reinvalidate York funding and any additional funding as required.
- to delegate authority to the Director of Economy and Place for all works and budget decisions in this programme

**Wards Affected:** Guildhall Ward; Micklegate Ward

**Report Writer:** Tony Clarke                      **Deadline for Report:** 29/01/18

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or



expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** City Transport Access Measures

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18  
05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Proposed Long Term Lease Holgate Bowling Green and Pavilion

**Description:** Purpose of Report: The report seeks a decision to grant a long term lease to the Trustees of York Railway Institute (RI) Bowls Club.

The Executive is asked to agree to the letting of Holgate Bowling Green to the RI Bowls Club, for a term of 30 years, at a peppercorn rent.

**Wards Affected:** Holgate Ward

**Report Writer:** Tim Bradley **Deadline for Report:** 29/01/18

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

### Consultees:

**Background Documents:** Proposed Long Term Lease Holgate Bowling Green and Pavillion

### Call-In

If this item is called-in, it will be considered by the 02/01/18  
Corporate and Scrutiny Management Committee on: 05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/02/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Disposal of Willow House, Walmgate, York

**Description:** Purpose of Report: The report will seek an Executive decision to approve the sale of the former Elderly Persons Home at Willow House to the highest bidder.

The report will ask Members to approve the sale of the property to the highest bidder.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tim Bradley **Deadline for Report:** 25/01/18

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

### Consultees:

**Background Documents:** Disposal of Willow House, Walmgate, York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18  
05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** South Bank Avenue - Petition

**Description:** Purpose of Report: To present a petition objecting to a recently approved implementation of a residents parking scheme on South Bank Avenue.

The Executive Member is asked to consider the recommendations as outlined in the report.

**Wards Affected:** Micklegate Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Hopgrove Lane South Petition

**Description:** Purpose of Report: To present a petition requesting the introduction of an additional length of carriageway for a dedicated left turn lane out of Hopgrove Lane south.

The Executive Member is asked to consider the officer recommendations as outlined in the report.

**Wards Affected:** Huntington & New Earswick Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Osbaldwick 20mph Petition

**Description:** Purpose of Report: To present a petition requesting the revocation of the 20mph speed limit in the Osbaldwick area.

The Executive Member is asked to note receipt of the petition and consider officer recommendations.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/02/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Licensed Hackney Carriage and Private Hire Driver Training

**Description:** Purpose of Report: Following receipt of two petitions, one relating to the introduction of training for licensed drivers, and one relating to the renewal of Uber Britannia Ltd private hire operator's licence and out of town vehicles working in York, this report will give Members the background for introducing the training and the justification for the fee, the recent decision relating to the renewal of Uber Britannia Ltd operator licence and the legal position regarding out of area licensed vehicles operating within our authority area.

The report will ask the Executive Members to support Officers with regards to the introduction of the training, note the recent decision relating the renewal of Uber Britannia Ltd private hire operator's licence and the legal position regarding out of area licensed vehicles operating within our authority area.

Following debate at CMT/Portfolio Holders meeting, it was agreed to withdraw this item from the 25 January Executive and for it to be considered by the Executive Member for Housing & Safer Neighbourhoods at his Decision Session on 19 February 2018 in consultation with the Executive Member for Education, Children & Young People.

**Wards Affected:** All Wards

**Report Writer:** Lesley Cooke  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods,  
Executive Member for Education, Children and Young People  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Lesley Cooke

lesley.cooke@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required  
**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** A report relating to driver training was taken to Gambling, Licensing and Regulatory Committee on the 13 November 2017.

**Consultees:**

**Background Documents:** Licensed Hackney Carriage and Private Hire Driver  
Training

**Call-In**

If this item is called-in, it will be considered by the 18/12/17  
Corporate and Scrutiny Management Committee on: 05/03/18



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Housing Register and Allocations

**Description:** Purpose of Report: To agree the future direction in respect of access to / allocation of social housing.

The Executive Member will be asked to:

- Agree the direction regarding remaining with North Yorkshire Home Choice or introducing a York system; and
- Agree allocation policy

Consideration of this item has been deferred to 19 February 2018 to allow for the statutory consultation period.

Reason for Withdrawal: Consultation will need to take place which will cause delay. The report will be re-submitted once all in place to proceed.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Director of Health, Housing and Adult Social Care

**Contact Details:**

Tom Brittain, Head of Housing Services

tom.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Background documents will follow - draft allocation policy

**Process:** Consultation by questionnaire and events (some have already taken place as part of an ongoing review of Housing registrations Service. This issue has also been discussed at scrutiny but some aspects have now changed (eg agreement that Housing purchase a new IT system) which affect final decision

Consultees: Stakeholder and public consultation

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** New Lease for flats and maisonettes sold under Right To Buy Scheme

**Description:** Purpose of Report: Approval to replace the existing lease with a new, more fit for purpose updated lease. Does not affect existing leaseholders.

The Executive Member is asked to approve adoption of the new lease for all subsequent Right to Buy properties sold where a lease is needed.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Director of Health, Housing and Adult Social Care

**Contact Details:**

Denis Southall

denis.southall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation with Leasehold Scrutiny Panel Members.  
Discussion at leaseholder panel/email consultation with members of panel

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 19/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parking on Housing owned land - proposal for Parking Services to take over enforcement and expansion of areas covered by restrictions

**Description:** Purpose of Report: To highlight current parking issues and enforcement arrangements and asking for approval to engage CYC parking services to take on the enforcement of designated areas on CYC housing land.

The Executive Member is also asked to agree to the expansion of the areas controlled and enforced to ensure a consistent approach across the city on CYC housing land. This will involve the draft of a new Traffic Regulation Order covering CYC housing land only for the identified areas.

Decision due date for Executive Member for Housing & Safer Neighbourhoods changed from 19/03/2018 to 19/02/2018.  
Reason: Admin error

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Director of Health, Housing and Adult Social Care

**Contact Details:**

Denis Southall, Graham Titchener

denis.southall@york.gov.uk, graham.titchener@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Feedback from residents on parking issues on enforced and non enforced areas, consultation with resident group.

Consultees: Residents and Federation of Resident Associations

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 20/02/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Term dates for the 2019/20 School Year

**Description:** Purpose of Report: To seek the Executive Member's approval of the draft term dates for the City of York Council schools for the 2019/20 school year. These dates have been developed alongside neighbouring Local Authorities by following regional guidelines to minimise differences for residents. It follows a period of consultation with schools from December 2017 to January 2018.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Education, Children and Young People

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** With schools and neighbouring local authorities between 12 February 2017 and 12 January 2018

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 12/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sale of Ashbank, 1 Shipton Road, York

**Description:** Further to the approval given by the Executive to sell Ashbank as part of the Administration Accommodation Project Business case back in November 2005, the purpose of the report is to advise on the offers received and make a recommendation on the preferred bidder.

The Executive Member is asked to approve the proposed sale to the highest bidder.

To allow officers to conclude clarifications with preferred bidders, this item has been deferred to the 12 February Decision Session.

Due to a delayed number of planning issues that need to be resolved prior to the report coming forward for a decision, this item has been deferred and will be considered at the 12<sup>th</sup> March Decision Session.

**Wards Affected:** Rawcliffe and Clifton Without

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Sale of Ashbank, 1 Shipton Road, York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment (Interim Deputy Leader)

**Meeting Date:** 05/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment (Interim Deputy Leader)

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further information.

**Process:** Please contact the report author for further information.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement

**Meeting Date:** 06/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York CVS Service Level Agreement

**Description:** Purpose of Report: The report presents a refreshed service level agreement (SLA) with York CVS for the period 2018-21.

**Wards Affected:** The Executive Member will be asked to agree the SLA.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economic Development and Community Engagement

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/04/18



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Extending Licensing of Houses in Multiple Occupation (HMO)

**Description:** Purpose of Report: A response to the agreed Council's motion heard on 26th October 2017  
"To request that the Executive undertakes a review of the evidence supporting the case for extended licensing across a proportion of the city (where the density of HMOs is the greatest) to assess the case for the introduction of additional HMO licensing"

Members are asked to review the evidence case having regard to any announcement made by central government to extend the national mandatory HMO licensing scheme.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott                      **Deadline for Report:** 01/03/18  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Director of Health, Housing and Adult Social Care  
**Contact Details:** Ruth Abbott

ruth.abbott@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:** It is significant in terms of monitoring required                      its effect on communities

### Making Representations:

**Process:** National government

### Consultees:

**Background Documents:** Extending licensing of houses in multiple occupation

### Call-In

If this item is called-in, it will be considered by the                      12/02/18  
Corporate and Scrutiny Management Committee on:                      03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Adopting the Ethical Care Charter (Home Care)

**Description:** Purpose of Report: The report reviews the implications of the Council adopting the "Ethical Care Charter". The Charter was developed and published by UNISON after they conducted a survey of Home Care workers in 2012. It will highlight the implications of adopting the Charter for the City of York and evidences York's strong position and approach that already exists in this area.

The Executive is asked to:

- Agree to the Council adopting stages 1 and 2 of the Charter, noting the implications and actions required.
- Note the implications of adopting stage 3 and agree further work to be undertaken to clarify the impact and financial implication and to bring back a further report at a later date.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain **Deadline for Report:** 05/03/18

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Gary Brittain, Head of Commissioning and Contracts

gary.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author

**Process:** Discussions with Unison

**Consultees:**

**Background Documents:** Adopting the Ethical Care Charter (Home Care)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Make it York contract

**Description:** Purpose of Report: The report presents the core elements of the contract and service specification between the Council and Make it York for the period 2018-21.

The Executive will be asked to agree these elements together with the funding for 2018/19.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 05/03/18  
**Lead Member:** Executive Member for Culture, Leisure & Tourism  
**Lead Director:** Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Make it York contract

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/02/18  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Joint Waste Management Agreement with North Yorkshire County Council (NYCC)

**Description:** Purpose of Report: The purpose of this paper is to update the Executive on the progress of the Allerton Waste Recovery Park (AWRP) project. This is a 25 year project in Partnership with North Yorkshire County Council (NYCC) with the objective of delivering a sustainable alternative to landfill for the treatment of residual waste. The project is entering its final stages and service will commence, on schedule, at the beginning of February 2018. A key element is the strengthening of the partnership between City of York Council (CYC) and NYCC, the waste disposal authorities.

The Executive is asked to note progress on the project and partnership between City of York Council and North Yorkshire County Council.

To ensure it is aligned with North Yorkshire County Council reporting timeline this item has been deferred to 15 March Executive.

**Wards Affected:** All Wards

**Report Writer:** Dave Atkinson      **Deadline for Report:** 05/03/18  
**Lead Member:** Executive Member for Environment (Interim Deputy Leader)  
**Lead Director:** Director of Economy and Place  
**Contact Details:** Dave Atkinson, Programme Manager

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Please contact report author for further details.

**Consultees:**

**Background Documents:** Joint Waste Management Agreement with North Yorkshire County Council (NYCC)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central Access Delivery

**Description:** Purpose of Report: Following the decision by the Executive in November 2017 to support the provision of a new access route into the York Central site from Water End this report sets out the proposed delivery strategy for the main access elements.

Executive will be asked to approve the delivery mechanism for the access arrangements for the York Central scheme.

**Wards Affected:** Holgate Ward

**Report Writer:** Tony Clarke **Deadline for Report:** 05/03/18

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the



implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further information.

**Process:** Full consultation on access route was undertaken in August/September 2017 with further masterplan consultation through the first half of 2018.

**Consultees:** Consultees: Full public consultation on the route of the scheme.

**Background Documents:** York Central Access Delivery

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Modern Slavery Transparency Statement

**Description:** Purpose of Report: To consider the content of the Council's Modern Slavery Transparency Statement.

Members are asked to consider and agree the statement which demonstrates the Council's commitment to ensuring that there are no victims of slavery or human trafficking employed directly by the Council, in its commissioned services or supply.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 05/03/18

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Chief Executive

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Modern Slavery Transparency Statement

### Call-In

If this item is called-in, it will be considered by the      05/03/18  
Corporate and Scrutiny Management Committee on:      03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/03/18

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Duncombe Barracks

**Description:** Purpose of Report: To seek Executive approval to purchase the site from the Ministry of Defence (MoD).

Providing negotiations with the Ministry of Defence over the sale of Duncombe Barracks are successful, the Executive are asked to agree the sale with a view to developing the site for much needed affordable housing

**Wards Affected:** Guildhall Ward

**Report Writer:** Paul Landais-Stamp      **Deadline for Report:** 05/03/18

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Director of Health, Housing and Adult Social Care

**Contact Details:** Paul Landais-Stamp, Housing Strategy Manager

paul.landais-stamp@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Negotiations between Council officials and the MoD.

**Consultees:**

**Background Documents:** Duncombe Barracks

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18  
03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Transport Capital Programme – 2018/19 Budget Report

**Description:** Purpose of Report: To set out the proposed 2018/19 programme of works to be delivered using the budgets agreed by Council.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2018/19.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Petition Received from residents of 15-37 Albemarle Road requesting Residents' Priority Parking

**Description:** Purpose of Report: To acknowledge receipt of the petition and add the area to the waiting list for further consultation.

Executive Member is asked to consider the officer recommendations as outlined in the report.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 15/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parking Issues, Scarcroft Primary School

**Description:** Purpose of Report: To request authorisation to advertise a proposal to amend the Traffic Regulation Order in the Micklegate Ward to create a disabled parking area outside Scarcroft Primary School on Moss Street Short term waiting area for drop-off and pick up on Scarcroft Road

The Executive Member is asked to approve the request for advertising.

This item has been deferred from the meeting on 14 December 2017 to 18 January 2018 as further work is required to be undertaken, including an Equalities Impact Assessment by the school, prior to this report coming forward for consideration.

This item has been deferred from the meeting on 18 January 2018 to 15 March 2018 to allow time for Scarcroft Primary School to complete a full impact Assessment prior to officers presenting the report for a decision.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of Economy and Place

**Contact Details:**

Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 19/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Culture Service Level Agreements

**Description:** Purpose of Report: The report presents refreshed service level agreements (SLAs) with those cultural organisations that the Council funds for the period 2018-21.

**Wards Affected:** The Executive Member will be asked to agree the SLAs.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/04/18



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 19/03/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Developing a Strategic Direction and Operating Model for York Learning

**Description:** Purpose of Report: The report presents work undertaken to develop a strategic direction and new operating model for York Learning.

The Executive Member will be asked to agree to further work being undertaken to develop a business case in respect of the new model.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 12/04/18

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Fossgate Experimental Traffic Regulation Order

**Description:** Purpose of Report: To consider the representations made during the first 6 months of operation and, if appropriate, to approve making the experiment permanent.

The Executive Member is asked to consider the recommendations as outlined in the report.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

15/05/18